



Short-Term Rental Permit Requirements

Owner Requirements:

- Owner or Short-Term Rental Agent must be available by phone at all times.
- Owner or Short-Term Rental Agent must be available on site or taking responsible action within (1) hour of complaint and is required to prominently display contact information in the rental property.
- Owner shall maintain fully operational fire code compliant smoke and carbon monoxide detectors.
- Owner shall maintain at least (1) fully operable and charged fire extinguisher.
- Owner shall maintain unobstructed escape routes in the event of fire.
- Owner will notify guests in writing of the existence of a pool or hot tub and any safety equipment related to the swimming pool or hot tub prior to making any agreement.
- Owner will notify guests in writing the maximum number of vehicles permitted at the rental property prior to making any agreement. Parking space must be at least (9) feet by (18) feet and an improved surface. Owner must ensure that guests are not parking off-site in street or on grass or pine straw.
- Owner shall display any town-provided outreach materials.
- Owner must properly maintain and regularly inspect property to ensure continued compliance.
- Owner shall prominently display trash removal instructions including designated pick-up times and, if applicable, relevant property owner association requirements.
- Owner shall maintain a designated trash storage area that is fenced or screened so that trash containers are not visible from street. In addition, the owner must ensure that trash containers are not placed curbside more than (24) hours in advance and that they are removed from curbside within (24) hours of pick-up.

Noise Regulations:

The owner shall notify guests in writing of the Town's noise regulations prior to making any agreement. The owner shall display the following noise regulations in a prominent location in the short-term rental property:

- A. In the Town of Hilton Head Island, South Carolina, it is unlawful to unreasonably disturb the peace and quiet of those in their homes and public places.
- B. Quiet hours are between 10:00 p.m. and 7:00 a.m., though town noise regulations are in force twenty-four (24) hours each day.

Site Plan Requirements:

Owners of **single-family dwellings** will also be required to upload a site plan of their property to show the parking and trash areas which will be reviewed by town staff for approval.

You may also contact our GIS mapping department directly for assistance: GiSHelp@hiltonheadislandsc.gov

In addition to the annual short-term rental permit, **All Property Owners must also obtain an annual Town of Hilton Head Island Business License**. If renting on your own or with a non-licensed property management company such as Airbnb, the 3% Local Accommodation Tax should be collected by the owner and submitted to the Town of Hilton Head Island. **For questions regarding Short-Term Rental Permits or Business Licenses please contact Barbara Wooster at 843-341-4652 or barbaraw@hiltonheadislandsc.gov or 843-341-4740 STRPlan@hiltonheadislandsc.gov**



**Town of Hilton Head Island
One Town Center Court
Hilton Head Island SC 29928**

Noise Regulations for the Town of Hilton Head Island:

- A. *In the Town of Hilton Head Island, South Carolina, it is unlawful to unreasonably disturb the peace and quiet of those in their homes and public places (Title 17, Chapter 4, Town Code); and*
- B. *Quiet hours are between 10:00 p.m. and 7:00 a.m., though town noise regulations are in force twenty-four (24) hours each day (Title 17, Chapter 4, Town Code)*

For questions regarding your short-term rental please contact:

Name of Owner/ Short-Term Rental Agent: _____
Phone Number of Owner/ Short-Term Rental Agent: _____
Email of Owner/ Short-Term Rental Agent: _____

Trash Disposal Instructions for guests: _____

- *Trash containers must be placed in a designated area that is fenced or screened and must not be visible from the public street or neighboring property*
- *In addition, Trash container is not to be placed curbside more than (24) hours prior to pick-up and must be removed from curb within (24) hours after pick-up*

Parking Regulations

- *Please park in designated parking areas only-Please do not park off-site on street, grass, or on pine straw.*

Thank you for being a Town of Hilton Head Island Good Neighbor!

Enjoy your stay!



BE A GOOD NEIGHBOR!

Just a few things to know so that we can all leave our beautiful island the same way we found it.



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2. Quiet hours are between 10:00 p.m. and 7:00 a.m., though town noise regulations are in force twenty-four (24) hours each day (Title 17, Chapter 4, Town Code).



Trash containers must be stored in a designated storage area and not be seen from the street. Please follow the trash pick-up schedule provided to you by the short-term rental owner.



Please park only in the designated parking spots as provided by the Owner of property. Please do not park off-site on street, grass, or pine straw.



Please do not disturb sea turtle nesting areas. Be sure beachfront lights are turned off after dark and only use red beamed lights when walking on the beach at night.

To report an issue with a short-term rental, please contact our
Nuisance Management Hotline: (843) 341-6864.



MyHHI

You can report non-emergency issues to the Town from your smartphone, tablet, or computer. Download at hiltonheadislandsc.gov/myhhi.



Always ride with traffic on the right side of the road and obey all traffic signs and signals. Obey pedestrian signal alerts at crosswalks and use hand signals in advance of turns.



Animal Beach Visiting Hours

| | | |
|----------------------------------------|--------------|---------------------------------|
| October - March | Anytime | On Leash or Under Voice Control |
| April - Thursday before Memorial Day | 10 am - 5 pm | On Leash |
| | 5 pm - 10 am | On Leash or Under Voice Control |
| Friday before Memorial Day - Labor Day | 10 am - 5 pm | Not Allowed on Beach |
| | 5 pm - 10 am | On Leash or Under Voice Control |
| Tuesday after Labor Day - September | 10 am - 5 pm | On Leash |
| | 5 pm - 10 am | On Leash or Under Voice Control |



For More Information

Visit our website at hiltonheadislandsc.gov/short-termrentals

For questions about your specific property, please call:



Town Of Hilton Head Island

1 Town Center Court, Hilton Head Island, SC 29928
Beaufort County Sheriff's Department (843) 255-3300



HILTON HEAD ISLAND FIRE RESCUE Bureau of Fire Prevention



Short Term Rental (STR)

Fire Extinguishers

Selection of a fire extinguisher for resident use should be made with the understanding of an extinguisher's capacity (or its rating) along with the potential fire hazards in the residence.

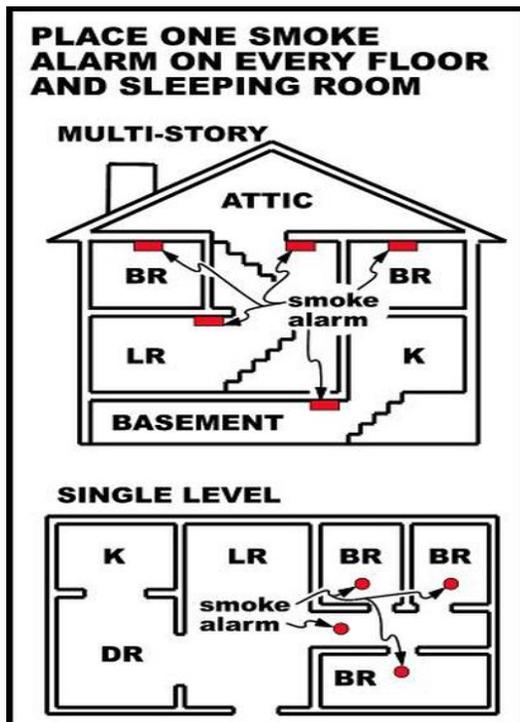
The following are minimum per floor level:

- A single extinguisher rated 2-A:10-B:C or higher
- Or one extinguisher rated 2-A or higher and a second extinguisher rated 10-B:C or higher
- The most common type is a dry chemical
- Annual inspections by licensed fire extinguisher vendor
- Must be at a visible and accessible location



Attached Garages:

- One extinguisher rated 2-A:10-B:C or higher should be provided to protect an attached garage that is under the residence or connected to the residence by a common wall



Smoke Alarms

- Installed inside and outside of every sleeping area/bedroom and on every level of the home
- Interconnected: when one smoke alarm sounds, they all sound (Alarms can be wired or wireless)
- Smoke alarms should be installed at least 10 feet (3 meters) from a cooking appliance to minimize false alarms when cooking
- Mount smoke alarms high on walls or ceilings (remember, smoke rises). Wall-mounted alarms should be installed not more than 12 inches away from the ceiling (to the top of the alarm)
- Not expired or greater than 10 years old



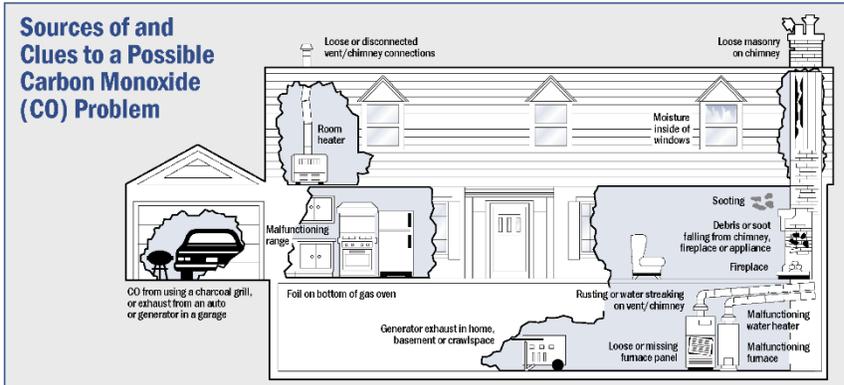


HILTON HEAD ISLAND FIRE RESCUE Bureau of Fire Prevention



Carbon Monoxide (CO Alarms)

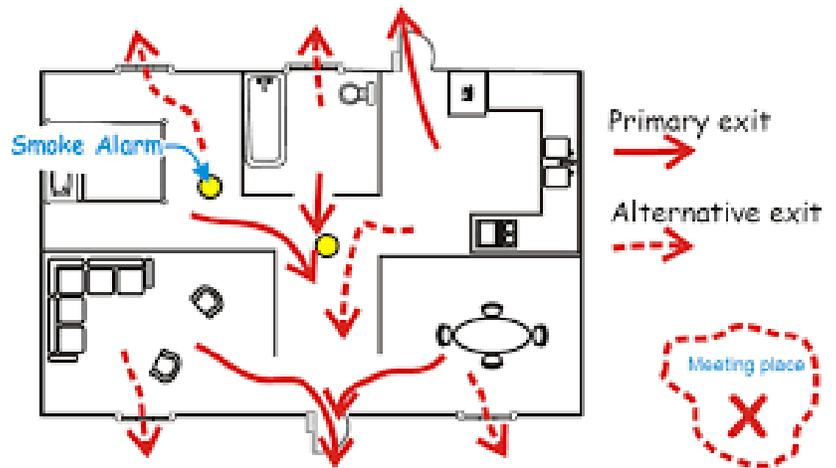
- Carbon monoxide (CO) is a colorless, odorless, poisonous gas produced by fuel-burning appliances and machines
- The only way to detect CO in your home is with a CO alarm



- Every home with a fuel-burning appliance, attached garage, or fireplace should have a CO alarm. Install one alarm per level in the hallway near each bedroom or sleeping area
- Alarms should be placed at least 5 feet away from a CO source

Escape Routes

- Ensure 2 ways out of every room
- No obstructions such as furniture blocking exits or paths
- Ensure doors and windows are in operable condition



Additional Requirements

- Address shall be easily identifiable from the street/road, minimum 4" tall
- We recommend inline shutoff timers for gas grills, fireplaces, or similar devices
- Eliminate any electrical hazards including loose outlets, open circuits, etc.
- If Residential Fire sprinklers are installed, they must be inspected annually and maintained in operable condition (records provided upon request) including ensuring they are not painted

