

PDPOA BOARD OF DIRECTORS
SPECIAL MEETING
July 29, 2025
5:00 PM | PDPOA Conference Room & Zoom

Board Members Present: Kurt Faires, *Chair* (Zoom) Alice Bettencourt
Kelly Brown (Zoom) Doug Luba (Zoom)
Brad Marra Barbara McFadden
Mary Ellen Prentis (Zoom) Bob Talbot (Zoom)
Lee Whitehurst

Board Members Absent: Karen Booth

Ex officio: Scott Kleist *Asset & Enhancement Manager*

Chairman Kurt Faires called the meeting to order at 5:00 p.m.

Unfinished Business

Administrative and Procedural Rules – Election and Bylaw Amendment

Alice Bettencourt made the following motion:

“I move to approve the revised Administrative and Procedural Rules for the Annual Election of Directors and Bylaw Amendment Vote.”

Lee Whitehurst seconded the motion. The motion passed unanimously. (9-0-0)

Administrative and Procedural Rules – Annual Meeting Notice, Proxy and Participation

Alice Bettencourt made the following motion:

“I move to approve the revised Administrative and Procedural Rules for the Annual Membership Meeting Notice, Proxy, & Remote Participation.”

Lee Whitehurst seconded the motion. The motion passed unanimously. (9-0-0)

7 Lee Shore Subdivision

Bob Talbot made the following motion:

“I move that we approve, as required by the covenants, the subdivision of 7 Lee Shore, creating 2 two residential lots, Lot 7A of 1.2 acres and lot 7B of 1.3 acres in accordance with the survey, as presented.”

Lee Whitehurst seconded the motion. The motion passed unanimously. (9-0-0)

Alice Bettencourt made the following motion:

“I move to instruct the GM to record the subdivision of 7 Lee Shore into Lots 7a and 7B as required by the covenants.”

Lee Whitehurst seconded the motion. The motion passed unanimously. (9-0-0)

Committee Policy

Alice Bettencourt made the following motion:

“I move to approve the revised General Policy for All Committees as presented.”

Lee Whitehurst seconded the motion. The motion passed unanimously. (9-0-0)

New Business

Board of Directors and Committee Information Handling Policy

Alice Bettencourt made the following motion:

“I move to approve the Board of Directors and Committee Information Handling Policy, as presented.”

Lee Whitehurst seconded the motion. The motion passed unanimously. (9-0-0)

Lee Whitehurst made a motion to adjourn. Brad Marra seconded the motion. The motion passed unanimously. (9-0-0)

Adjournment: 5:13 p.m.

There were no owner comments following the meeting.