

PDPOA BOARD OF DIRECTORS
REGULAR MEETING
June 22, 2018
9:30 AM | Conference Rooms A&B

Board Members Present:	Mike Vaughn, Chair	Bill Caywood
	Brian Fahey, Vice Chair	Ben Kinnas, Treasurer
	Koji Shimada, Secretary	Elizabeth Belenchia
	Bill Watkins	Gayle Cleaveland
	Mark O'Neil (<i>via phone</i>)	Doug Luba

Board Members Absent:

Ex-officio:	Kiley Fusco	<i>Director of Community Services</i>
	Kate Nolan	<i>Recording Secretary</i>
	Jim Griner	<i>Chief of Security</i>
	Matthew Nemes	<i>Controller</i>
	Ben Brown	<i>Principal Planner</i>

Chairman Michael Vaughn called the meeting to order at 9:30 a.m.

Approval of Minutes: Chairman Michael Vaughn called for a motion to approve the May 2018 minutes as submitted. Elizabeth Belenchia made the motion; it was seconded by Gayle Cleaveland and passed unanimously. (10-0-0)

Kiley Fusco presented the CEO's Report in Andrew Schumacher's absence. (*attached*)

Ben Brown presented the Capital Program Update & Facilities Report. (*attached*)

Jim Griner gave a verbal report on the Security and Pass Office departments.

Matt Nemes, Controller, gave a verbal presentation of the monthly financial statements.

Ben Kinnas presented the Finance Committee Report and gave a verbal report from the Ad Hoc Committee.

Kate Nolan gave a verbal report on ARB activity.

Mark O'Neil gave a verbal report on Nominating Committee activity.

Bill Watkins gave a verbal report on Greenwood Communities & Resorts' activity.

Old Business: None

New Business: Bill Caywood called for a motion. Ben Kinnas brought forth the following motion, seconded by Gayle Cleaveland.

"I move that the PDPOA Board of Directors approve the creation of an Ad Hoc Committee to investigate, evaluate, legally review, and, if needed, propose a new policy on the ARB PPG prohibiting fences from surrounding residential pools in Palmetto Dunes."

The motion passed unanimously. (10-0-0)

Mike Vaughn called for a motion to adjourn the meeting. Elizabeth Belenchia made a motion that was seconded by Gayle Cleaveland and passed unanimously. (10-0-0)

Adjournment: 10:53 a.m.

The meeting was followed by member comments.

CEO's Monthly Update – June 2018

PDPOA Board of Directors

1. Town Ordinance – Gated Communities (structurally unsound/building code violations) (*Ben B.*)
2. 7 Lee Shore
3. 278 Ingress/Egress
4. Turtle Trot 5k
5. 2nd/3Rd row beach pathway
6. Strategic Plan Goals – 2018
7. IT Challenges
8. Palmetto Dunes Cares (*Ben K.*)
9. PDPOA Hurricane Planning
10. Annual Meeting
11. Next Board Meeting – Thursday, August 16, 2:00 p.m. (No July meeting)



MEMORANDUM

TO: Andrew Schumacher, CEO
FROM: Ben Brown, Planner & Project Manager
RE: Capital Projects Update
DATE: June 20, 2018

2018 Capital Program

- Queen's Folly Outbound Bridge Replacement – *Completed on time and within budget*
- Brigantine Beach Access Replacement – *Completed on time and within budget*
- Iron Clad/Junket Beach Access Replacement – *Completed on time and within budget*

- T-Streets (Armada, Brigantine & Cat Boat)
 - Pricing and permitting phase
 - Goal is to start construction in the fourth quarter
- Lagoon Management
 - Full Sweep dredge, near northern set of tide gates – 100% Complete
 - Leamington dredge – 40% Complete
 - Shoreline pruning – finished Mariners section
 - Aeration – Fazio Villas and freshwater lake near 63 Full Sweep
- Queen's Grant Entrance Walls
 - Removed entrance walls and installed temporary signage in April
 - Goal is to install permanent signs in the fourth quarter
- Landscape Enhancements

2019 Capital Program

- Preparing budgets for 2019 capital projects

**PDPOA Finance Committee
Meeting Summary
Tuesday, June 19, 2018 – 8:30 AM**

Members Present: Ben Kinnas, Gayle Cleaveland, Jeff Billman, Steve Napoli and Ric Gorman

Members Excused: Wilbur Strickland and Brian Fahey

Ex Officio: Michael Vaughn

PDPOA Staff Present: Matthew Nemes, Ben Brown and Jasmine Milledge

- 1) May 15, 2018 Minutes** – The minutes for the meeting were approved.
- 2) Review Monthly Financial Reports** – The Committee conducted its detailed monthly review of the PDPOA's Balance Sheet, Income Statement and Investments. There were no unexplained variances.
- 3) Review Capital Projects** – Ben gave an update on the current capital projects and briefly mentioned the anticipated 2019 capital projects. The ongoing 2018 capital projects are:
 - Queen's Folly Out-Bound Bridge
 - T-Streets
 - Lagoon Management
 - Iron Clad/Junket Beach Cross Over
 - Brigantine Beach Cross Over
 - Landscape Enhancements
 - Queens Grant Entrance Walls
- 4) Revenue Adjustment & Realignment Memo** – Ben Kinnas presented the Revenue Adjustment and Realignment memo from the Ad-hoc Committee. The Committee reviewed and discussed the memo. The memo will be revised and discussed further at the next Finance Meeting.
- 5) 2018 Finance Committee Activities and Goals** – Matt updated the activities worksheet.
- 6) Next and Future Meetings** –
 - Tuesday, July 17th – 8:30 a.m.
 - Tuesday, Aug 14th – 8:30 a.m.
 - Tuesday, Sept 18th – 8:30 a.m.
 - Tuesday, Oct 16th – 8:30 a.m.
 - Tuesday, Nov 13th – 8:30 a.m.
 - Tuesday, Dec 18th – 8:30 a.m.